



BHA Regular Meeting of the Board of Commissioners
July 21, 2020
Willowbrook Community Room
Minutes

BOARD MEMBERS PRESENT: Sandra Bessette, Chair; Nancy Messina; Sharyn Brush,

BOARD MEMBERS NOT PRESENT: Chris Oldham and Paul Walden

ALSO PRESENT: Penny Taylor - Director of HCV / Section 8 Program; Dack Lauzon - Director of Facilities Management & Capital Fund; Lindsay Vajda- Acting Executive Director; Mary Gerisch

TENANTS PRESENT: None

A quorum being present; Sandy called the meeting to order at 4:49 p.m.

Agenda Item 1- Minutes of prior meeting:

After reviewing the draft Minutes of the prior meeting, and upon motion of Sharyn Brush, seconded by Nancy Messina, it was unanimously

RESOLVED, that the Minutes from the June 2020 Board of Commissioners meeting be approved as written to become a permanent part of the records of the corporation.

Agenda Item 2-Executive Director Report:

Lindsay gave a report as to evictions and arrearages. There were two (2) evictions in process when the eviction moratorium started, and those remain “on hold”. Arrearages report was distributed, and Lindsay explained the State’s arrearage payment plan. BHA has applied for payment through that plan for tenants who are in arrears. The offices remain closed to the public, as do the Community Rooms for events. It is still uncertain when housekeeping inspections will be able to resume. The Board thanked Lindsay for her comprehensive report.

Agenda Item 3- Staff Reports:

- a. Section 8 Report: Penny updated the Board reporting that we currently have 187 PBV vouchers, 186 Section 8 Tenants and 9 Mainstream Vouchers leased up. There are currently 9 vouchers on the street. All of our usual activity programs are on hold due to the virus, but will resume when they are able to do so safely. She currently has 4 vouchers on the street. Mainstream Vouchers are currently being issued, in addition to Section 8 Housing Choice vouchers.
- b. Facilities Report: Dack updated the Board on the renovation of the Brookside apartment that had the fire, and that the bids for the siding at Beech Court should be going out soon.

He also said that the Fuel bid that had been accepted was from Kelly Fuel, in the amount of \$1.60 per gallon, as opposed to last year's fuel rate which was \$2.17 per gallon.

Agenda Item 4- financial report

Due to various COVID-related factors, the accountants were unable to supply a completed financial statement for this meeting, and so this item was tabled until the Board's next meeting,

Agenda Item 5- Smoking Policy

The Board noted the Resident comments from the prior meeting, and tabled this item until its next meeting so that a proposed Resolution could be drafted for that meeting.

Agenda Item 6- Next meeting date

The Board decided that the next meeting date for this entity will be on Tuesday, September 15th, at 4:45 pm, in the Willowbrook Community room.

Agenda Item 7- Public Comments

There were no public comments as no members of the public were in attendance.

Adjournment

There being no other new business to be conducted, and upon motion of Sharyn seconded by Nancy, the meeting stood adjourned at 5:11 pm.

Respectfully Submitted

Lindsay Vajda, Secretary