



BHA Regular Meeting of the Board of Commissioners  
February 16, 2021  
Via Zoom  
Minutes

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BOARD MEMBERS PRESENT: Sharyn Brush- Vice Chair; Paul Walden; Chris Oldham, Lindsay Vajda, Secretary

BOARD MEMBERS NOT PRESENT: Nancy Messina and Sandy Bessette

ALSO PRESENT: Penny Taylor - Director of HCV / Section 8 Program; Lindsay Vajda- Acting Executive Director; Mary Gerisch; Dack Lauzon-Facilities Director.

TENANTS PRESENT: None

A quorum being present; the ViceChair called the meeting to order at 4:54 p.m.

Agenda Item 1- Minutes of prior meeting:

After reviewing the draft Minutes of the prior meeting, and upon motion of Chris Oldham, seconded by Paul Walden, it was unanimously,

RESOLVED, that the Minutes from the January , 2021 Board of Commissioners meeting be approved as written to become a permanent part of the records of the corporation.

Agenda Item 2-Executive Director Report:

Lindsay noted that the office staff is still staff working from home.

Seventy-Four (74) reminder letters were sent to tenants; some delinquent amounts were as low as \$1.00, but reminder letters were sent to anyone owing any amount.

It was then explained that the State's Rental Stabilization Program has closed, but we still have applications pending for a number of tenants whose applications were timely submitted. Lindsay and Mary have been checking, and all of those applications were approved, but it may take several weeks to actually receive the money. These amounts would make a substantial difference in the aggregate of back rental amounts owing by tenants.

The eviction moratorium has been extended, and therefore no court hearings are scheduled on any evictions.

Agenda Item 3- Staff Reports:

Section 8 Report: Penny updated the Board reporting that as to the newly-acquired Mainstream Vouchers she has processed 40 of them, some of which have already leased up. The Board congratulated Penny on the hard work she has done in order to issue these vouchers during very difficult times.

Facilities Report: Dack noted that maintenance is still being performed as needed. Several vacant apartments are being brought up to standards so that new families will be able to move in soon.

He also reported that the maintenance staff continues to follow cleaning and sanitizing protocols, and remains on call for emergencies. The Board thanked Dack's team for their perseverance during this pandemic.

Agenda Item 4- Financial Reports

Lindsay presented the Financial Reports, and noted that the format has changed somewhat. She has been working with the accountant to better show a complete picture of the organization's finances and improve the Board's ability to more easily evaluate the financial trends in the organization. The Board thanked Lindsay for clarifying the format and contents of the financial reports presented. The Board then reviewed those updated financial reports, and, upon motion by Paul seconded by Chris, it was unanimously

RESOLVED, that the amended Financial Reports submitted to the Board shall be and  
are hereby, accepted as a permanent part of the records of the corporation.

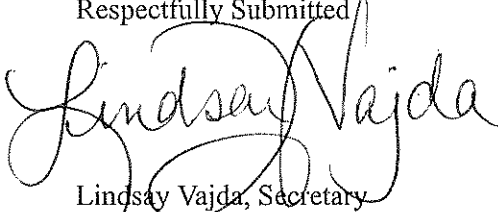
Agenda Item 5- Next meeting date

There was discussion relative to the time of day of the meeting. Some Board members schedules have changed, and would prefer a later meeting time. After discussion, the next Board meeting was scheduled for Tuesday, March 16th, at 5:30 pm. It is anticipated that this meeting will take place via zoom.

Agenda Item 6- Public Comments

There were no public comments as no members of the public were in attendance.

There being no other business to be conducted, and upon motion of Paul, seconded by Sharyn, the meeting stood adjourned at 5:28 PM.

Respectfully Submitted  
  
Lindsay Vajda, Secretary